

Office of the Registrar - Florida International University
Non-Degree Seeking Student Application Form

Please Note: This is not an application for Admission to a degree program at the university. Students desiring admission to a degree program must fill out an Admission Application with the Office of Admissions.

Note: If your name or address has changed, please fill out a Change of Address/Name Form.

Important: Have you ever received a grade from FIU? Yes: ☐ No: ☐

Non-Degree Seeking students have an affiliated or unaffiliated status. Affiliated non degree-seeking students must be approved by the appropriate School or College and must meet its specific requirements. Unaffiliated non degree-seeking students are limited to one semester of course at FIU. If a non-degree seeking student changes to a degree status, only 15 credits hours taken as an undergraduate non-degree seeking student will apply towards graduation requirements at FIU; or 12 credit hours as a graduate non-degree seeking student. International students holding an F-1 visa cannot register as non-degree seeking students.

Social Security Number(SSN): _____ **Panther ID:** _____ **Term:** _____

Name: _____

	Last	First	MI
Permanent Address:	_____	_____	_____

	Street	City	State	Zip Code
Local Address :	_____	_____	_____	_____

	Street	City	State	Zip Code
Email:	_____	_____	_____	_____

	Street	City	State	Zip Code
Email:	_____	_____	_____	_____

Nation of Citizenship: _____ **Place of Birth:** _____ **Birthdate:** _____

Sex: Male ☐ Female ☐

Race: (A)-Asian or Pacific Islander ☐ (B) - Black(Not of Hispanic origin) ☐ (H)- Hispanic ☐
(I) - American Indian or Alaskan Native ☐ (W)- White (not of Hispanic origin) ☐

Are you registering for: ☐ Undergraduate courses or ☐ Graduate courses

Failure to answer these questions will delay the processing of your application and we will be unable to render an admission decision.

If your answer to any of these questions is yes, you are required to provide a written explanation of the event. In addition, you may be required to furnish FIU with copies of all official documentation explaining the final disposition of the proceedings.

Have you ever been subject to disciplinary action or do you currently have disciplinary charges pending by any educational institution for any of the following reasons?

___ Yes ___ No Academic misconduct (such as cheating), you do not need to disclose any academic dismissal, suspension, or probation that was due to poor grades.

___ Yes ___ No Behavioral misconduct (such as fighting)

___ Yes ___ No Have you ever been convicted of, or charged with, a criminal offense or are you currently the subject of any criminal proceeding?

You do not need to disclose information about minor traffic violations. However, you must disclose information if the traffic offense involved illegal drugs or alcohol or if any person was killed or hospitalized as a result of an accident in which you were charged for a traffic violation. You do not need to disclose information regarding any criminal offense record which has been expunged according to applicable law. You must disclose information if charges were dropped or not prosecuted because you were granted any type of pretrial diversion. Failure to disclose this information may result in a revocation of admission.

Non US citizen Students: Alien Card Number or Visa Type: _____ Date Issued: _____

INFORMATION FOR RESIDENCY CLASSIFICATION

A Florida resident "for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residence in Florida for at least twelve months. Residence in Florida must be as a bonafide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. To qualify as a Florida resident "for tuition purposes" you must be a U.S. Citizen, permanent resident alien, or legal alien granted indefinite stay by the Immigration and Naturalization Service. Other persons not meeting the twelve-month legal resident requirement may be classified as Florida residents "for tuition purposes" only if they fall within one of the limited special categories authorized by the Florida Legislature. All other persons are ineligible for classification as a Florida resident "for tuition purposes". Living in or attending school in Florida will not, in itself establish legal residence. Students who are dependent on parents who reside in another state or country are ineligible for instate tuition.

NON-FLORIDA RESIDENTS

I understand that I do not qualify as a Florida resident for "tuition purposes" for the term for which this application is submitted. If I should qualify for some future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.

Signature in ink: _____ Date: _____

FLORIDA RESIDENTS

This section must be completed in full if you claim Florida residency for tuition purposes.

ATTACH LEGIBLE COPIES OF DOCUMENTATION – Florida Driver's License, Vehicle Registration, Voter Registration, Resident Alien Card.

☐ A copy of your and/or your parent's most recent tax return or other documentation may be requested to establish dependence/independence.

- ☐ A. I am an independent person and have maintained legal residence in Florida for at least 12 months.
- ☐ B. I am a dependent person and my parent or legal guardian has maintained legal residence in Florida for at least 12 months. (Required: Copy of most recent tax return on which you were claimed as a dependent, copy of parents' Florida Driver's License and Vehicle registration).
- ☐ C. I am a dependent person residing with a legal resident adult relative other than my parents for at least five years. (Required: Copy of tax returns in which you were claimed as a dependent).
- ☐ D. I am married to a person who has maintained legal residence in Florida for at least 12 months. I have now established legal residence and intend to make Florida my permanent home. (Required: Copy of Marriage Certificate, claimant's voter's registration and driver's license and vehicle registration).
- ☐ E. I was previously enrolled at a Florida State institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago and am now re-establishing Florida legal residence.
- ☐ F. According to the United States Immigration and Naturalization Service, I am a permanent resident alien or other legal alien granted indefinite stay and have maintained a domicile in Florida for at least twelve months. (Required: INS documentation and proof of residency status).
- ☐ G. I am a member of the armed services of the United States and I am stationed in Florida on active military duty pursuant to military orders, whose home of record is Florida or I am a member's spouse or dependent child (Required: Copy of military orders or DD2058 showing home of record).
- ☐ H. I am a full-time instructional or administrative employee employed by a Florida public school, community college or institution of higher education, or I am the employee's spouse or dependent child. (Required: Copy of employment verification).
- ☐ I. I am part of the Latin American/Caribbean scholarship program. (Required: Copy of scholarship papers).
- ☐ J. I am a qualified beneficiary under the terms of the Florida Pre-paid Post-Secondary Expense Program, S.240.551, F.S.(Required: Copy of card).
- ☐ K. I am living on the Isthmus of Panama and have completed 12 consecutive months of college work at the F.S.U Panama Canal Branch, or I am the student's spouse or dependent child. (Required: Copy of Marriage Certificate or proof of dependency).
- ☐ L. I am a Southern Regional Education Board's Academic Common Market graduate student. (Required: Certification letter from State Coordinator).
- ☐ M. I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
- ☐ N. I am a McKnight Fellowship recipient. (Required: Verification from Graduate Studies).

☐ Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought. All documentation will be verified.

☐ Additional documentation other than what is required above may be requested in some cases.

Please print:

1. Name of student: _____ 2. Student Social Security: _____ / _____ / _____
3. Name of person claiming Florida residency: _____ 4. Claimant's relationship to student: _____
5. Claimant's permanent legal address: _____ 6. Claimant's Telephone Number: () _____ / _____

Street/PO Number	Apartment Number	City	State	Zip
7. Date claimant began establishing legal Florida residence and domicile: _____				
8. Claimant's Voter Registration, State: _____ Number: _____		County: _____		Issue Date: _____
9. Claimant's Driver's License, State: _____ Number: _____				Issue Date: _____
10. Claimant's Vehicle Registration, State: _____ Tag Number: _____				Issue Date: _____
11. Non-U.S. Citizen only. Resident Alien Number or Visa Type: _____				Issue Date: _____
(Copy of both sides of card or visa required)				

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida Statutes and to Rule 6C-6.001(6), F.A.C.

Signature of person claiming Florida Residency (as listed in item #3 above)

Date